

# Your guide on how to become a Chartered Accountant.

SECURE YOUR SUCCESS



[charteredaccountants.ie](http://charteredaccountants.ie)



**CHARTERED  
ACCOUNTANTS  
IRELAND**



# What is a Chartered Accountant?



**Chartered Accountants are Ireland's leading business professionals, recognised the world over as experts in finance, accounting, audit and tax. They are trusted advisors. Today, Chartered Accountants provide essential strategic guidance across all sectors. They play a pivotal role in modern organisations – as a result, they progress quickly in their chosen careers.**

The 'Chartered' title is an internationally recognised professional designation that shows the highest standards of ethical, professional and technical expertise.

## CHARTERED ACCOUNTANCY IS...

### **The No.1 accountancy qualification in Ireland:**

respected by employers and recruiters.

### **The qualification for business and practice:**

members work in every sector of Irish industry — private, public, voluntary and academic sectors.

**Flexible:** you can progress through training and exams at a pace that suits you.

**Accessible:** blended distance learning options mean that it's up to you when and where you study.

**Better for pass rates:** our exam success rate is high — in fact, more people pass our exams than those of other accountancy bodies.

**The fastest route to qualify:** 78% of Chartered Accountancy students are fully qualified in four years or less — far faster than students of other accountancy bodies.

**Fewer exams:** when compared with other accountancy bodies.

**Internationally recognised:** with Mutual Recognition Agreements with fellow Chartered bodies around the world, you can take your qualification with you around the globe.

**Supported on the ground:** our team of student advisors in Dublin and Belfast are here to respond quickly to your queries. In addition, our student society, CASSI, provides academic and social supports for all students.

**Available across the island of Ireland:** Chartered Accountants Ireland was established in 1888 by Royal Charter as an all-island body. 4,000 of our members are based in Northern Ireland and over 1,100 of our students are resident in Northern Ireland.

## PASS RATES

Latest available figures from 2017 show the pass rate for Chartered Accountants Ireland students in the final year examination was 75%.

(Source: Annual Report 2017)

# 26,500 MEMBERS\*

Join the biggest network of professional accountants in Ireland.

# 64% WORK IN BUSINESS\*

If you want advancement in your company, remember two out of three Chartered Accountants work in business - from the academic, public and voluntary sectors through to private industry, multinationals and start-ups.

# 6,600 STUDENTS\*

Chartered Accountants Ireland is the single biggest educator of professional accountants in Ireland and over 1,000 of our students are in business.

# 41% GENDER BALANCE

41% of our members are women.

## Chartered Accountancy in numbers

# €57K STARTING SALARY

Newly qualified Chartered Accountants earn approx €57,000 per annum in Leinster, and the average salary in the region is approx €106,500 – Chartered Accountants are in high demand. (Chartered Accountants Leinster Society Salary Survey 2017)

# 25% ARE FINANCE DIRECTORS

Chartered Accountants progress quickly to senior roles in practice and business.

# 1,860 WORK OVERSEAS\*

The Irish Chartered Accountancy qualification is your passport to global success.

(\*Source: Annual Report 2017)



# Chartered Accountancy can take you anywhere

## Sinead Gray

**Compliance Manager, Pobal**



Knowing that my 'Chartered' title would be recognised and respected globally and open up great opportunities for me, I planned to travel the world for a year or so after qualifying. Having finished my training contract with PwC and coming away with invaluable experience, I took a so-called temp job in compliance with the Dublin-based, international humanitarian aid agency, GOAL, while I figured out my travel plans. 'So called' temp because seven and a half years later I was still working with them. I never did take that 'year out' to travel. However, travel became an integral part of my role within GOAL.

There's so much more to being a Chartered Accountant than just 'accountancy'. The qualification opens up so many doors, some that you might not know even exist. So don't pigeon-hole accountancy like I did in my early years - think beyond just number crunching. All industries, not least the international aid sector, have a need for finance and governance professionals and the Chartered Accountancy qualification makes you just that – professional. With this qualification you will have the opportunity to build a rewarding career, one that can really make a difference in the world.



# International focus

## Your global passport. What does it mean?

- 
- 1** USA – The Irish Chartered Accountancy qualification is fully recognised by the dominant accountancy body in the US (AICPA), one of the few finance and accountancy qualifications to have such valuable recognition.
  - 2** UK – 23% of members are based in UK or NI.
  - 3** Continental Europe – Chartered Accountants Ireland qualification has European recognition.
  - 4** Australia – 1,000 Irish Chartered Accountants work in Australia.
  - 5** New Zealand/Canada/Hong Kong/South Africa/Singapore/Zimbabwe – Mutual Recognition Agreements.
  - 6** England, Wales and Scotland – Reciprocity Agreements.



Chartered Accountants Worldwide is a family of 11 chartered accountancy institutes from around the world. It brings together the leading chartered accountancy institutes to support, develop and promote the vital role that Chartered Accountants play throughout the global economy. It creates a community of more than 640,000 members and over 1 million students with a presence in more than 200 countries.

More information: [www.charteredaccountantsworldwide.com](http://www.charteredaccountantsworldwide.com)

A young woman with long brown hair is smiling and looking off to the side. She is wearing a light pink coat over a white t-shirt. She is holding a grey coffee cup in her left hand and a dark green leather clutch bag in her right hand. The background is a blurred outdoor setting with a wooden fence and some lights.

Be part of a great, supportive  
student network

# How do I qualify as a Chartered Accountant?

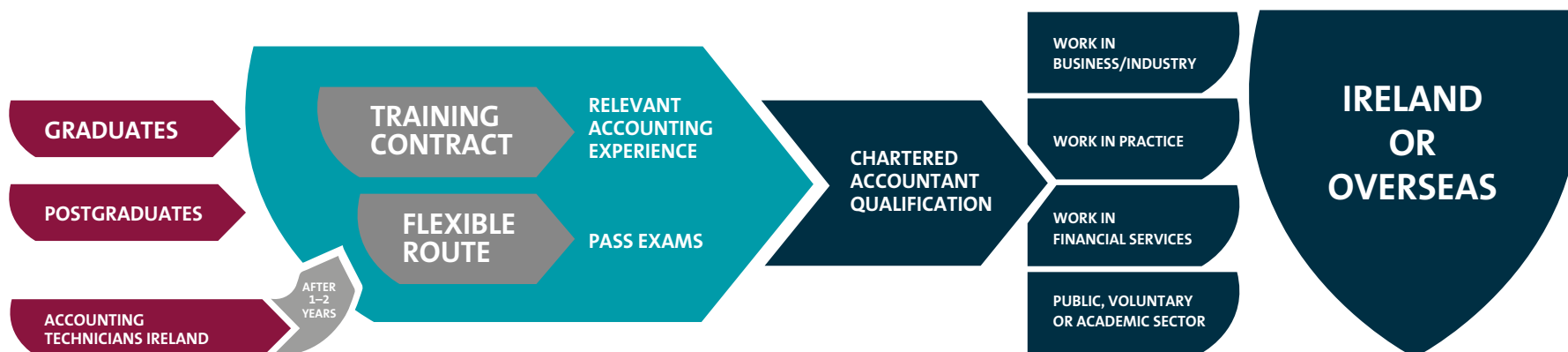
**Chartered Accountants the world over secure their qualification through a combination of professional exams and practical accounting experience.**

Within that model, Chartered Accountants Ireland now offers a range of training routes that provide choice and flexibility to graduates, non-graduates, Accounting Technicians and experienced professionals.

Your starting point with us will depend on your prior education qualifications. All degree graduates from mainstream universities and colleges are eligible to join us. If you're a graduate of a business degree or have already passed Accounting Technician or other professional exams, you may well qualify for exemptions from some of our exams. For more details on exemptions, see page 16/17.

First off, you'll want to consider whether you're interested in starting a career in practice or business. If you like the idea of training in one of the many hundreds of Chartered practices across the island of Ireland, follow your studies through the Training Contract Route .

Alternatively, you can train to become a Chartered Accountant while you're working in industry. This is known as the Flexible Route. The following pages provide information to help you make that decision.



For information on syllabus, please see page 15.

# Which route to follow?

## The Training Contract Route

Our Training Contract Route is a structured, supportive training model and the most popular route to the Chartered qualification. Most people who enter this route do so via a Training Contract within an accountancy practice. The student in contract will remain with the practice for a defined time period (for graduates, the duration of a contract is three-and-a-half years; for recognised masters or postgraduates, three years; Accounting Technicians, four years).

The benefits of a contract are:

- All education and exam fees paid.
- Study and exam leave assured (practice contract).
- Exposure to quality, professional accountancy experience.
- Mentored by senior Chartered Accountants.
- Salary that increases in line with exam progression.
- Strong foundation in skills such as audit, tax, or financial services for careers in either practice or business.

## What type of experience will I get?

Depending on the areas of practice, you can expect to gain experience in some or all of the following:

- Financial accounting & reporting.
- Business finance.
- Taxation & tax planning.
- Auditing, internal control & corporate governance.
- Information systems & management.
- Financial services.
- Consulting.
- Insolvency.

## Who is the Training Contract Route suited to?

- Business graduates with a 2:2 honours degree or better can expect exemptions from the first year exams. See page 16/17 for more on exemptions.
- Postgraduates from accredited Masters programmes who may be exempt from all first and second year exams.
- Non-business graduates. These students are popular with training firms and consistently do very well in Chartered exams. Your starting point is our first year exam, known as CAP1.

## HOW DO I START?

Larger accountancy firms offer their training places after interviews with final year college students (known as the annual 'milk round'). You can contact your college careers advisor or visit the firms' websites. Remember that smaller practices also offer training contract places and provide comprehensive training. Check out the list of authorised training firms with current positions at [www.charteredaccountants.ie/Prospective-Students/Training-Vacancies](http://www.charteredaccountants.ie/Prospective-Students/Training-Vacancies) or make contact with firms in your area.



An alternate route that will typically appeal to new business graduates is a training contract in business.

Training contracts aren't just offered by accountancy practices. The number of businesses and public sector bodies offering training contract places is growing rapidly. The training contract offered in business is very similar to that offered in practice (explained on page 8), with the added advantage that your training will give you experience relevant to an industry of your choice. You won't be required to get audit or tax experience, and the amount of study leave given will be determined by your employer.

## HOW DO I START?

To find out which companies are currently offering graduate training places leading to a Chartered Accountancy qualification, please visit [www.charteredaccountants.ie/Prospective-Students/Training-Vacancies](http://www.charteredaccountants.ie/Prospective-Students/Training-Vacancies) or email [info@charteredaccountants.ie](mailto:info@charteredaccountants.ie)

## Joseph Ekue Kinvi

### Head of Finance, Touchtech Payments Limited



During my studies, I realised that the Chartered Accountancy qualification offered more than I anticipated. I trained as an external auditor throughout my ACA studies and got a lot of exposure to the finance function of many multinational corporations, stockbrokers, and leasing companies. At the completion of my Chartered Accountant qualification in 2014, I decided to switch paths and move into internal audit. I got the opportunity to help start and build an internal audit branch of a large multinational company in Dublin.

After 2 years in this position, I decided to take a jump and join a start-up, where I could learn first-hand how the start-up world operates. This was and still is one of the best decisions of my life. The world of start-ups is fast-paced and competitive, and I was only able to adapt seamlessly because of the confidence I and everyone around me had due to my qualification.

My qualification has really taught me dedication, provided me with the right skills, and most importantly it has given me confidence. I'm so excited for the future, the lives and communities I can impact, and the businesses I could help.

Joseph is now the head of Finance at Touchtech Payments, one of the leading Irish Fintech Startups in Europe. Touchtech has clients throughout Europe and the Middle East. Touchtech has been granted a high potential startup status by Enterprise Ireland in 2016, having raised €1.5 million so far since its inception.



## **Michael Walls**

### **Young Chartered Star 2018**

In 2002, I moved to Belfast to attend the University of Ulster, to study Accounting. I didn't go through the normal 'milk-round' process to get a training contract. One evening in March 2007, I was browsing the KPMG online careers section on the off chance they had training vacancies. To my surprise, KPMG were recruiting. In September 2007 I joined KPMG as one of 26 trainees at the Belfast office. While training at KPMG, I was very lucky to get the opportunity to work with various teams (in Belfast and Dublin). I qualified in March 2011 and soon thereafter I moved to Dublin and joined EY's Restructuring team.

In my move to Dublin, I left behind an established network. So, I checked out the Chartered Accountants Ireland website and found the Young Professionals committee. In 2014, after 3 years as a committee member, I got my chance to Chair the committee. I am now privileged to have reached a position in my career where I get to speak at some of these events and share my experience.

Since becoming a Chartered Accountant in 2011, I have worked for two Big 4 accounting firms, an exciting energy services company, and Google. At the end of February 2016, I joined an innovative start-up, UrbanVolt, as their sixth employee. After six hectic months, I was rewarded with a promotion to Finance Director.

In May 2018, Michael was awarded the Young Chartered Star. He will represent Chartered Accountants Ireland and Chartered Accountants Worldwide at the prestigious One Young World Summit in The Hague, The Netherlands, October 2018.



## The Flexible Route

It's a common misconception that Chartered training is all about getting a contract in an accountancy practice. In fact, over 1,000 of our Chartered students are now training in business, financial services, and public sector – almost every sector is represented. Whether you're already in employment or looking at a graduate entry programme in business, you can join us through our Flexible Route.

Most people working in business and looking for an outstanding qualification will choose our Flexible Route.

Our Flexible Route is just that – flexible and designed with you in mind. It means you can stay in your job, study on your own terms and generate the relevant accountancy experience now or further down the line. If you're not working in a finance role right now, that's fine. You can begin your studies with us and use the Chartered Accountancy qualification as a stepping stone in your career.

The track record of our students shows that as soon as you start studying with us, employers will notice you. Once you've generated and recorded your relevant accountancy experience, you'll have exactly the same qualification as someone in a training contract. You'll take the same subjects, sit the same exams but critically, the education and experience elements do not have to run concurrently.

### Who is the Flexible Route suited to?

If you are working in business or practice, or are a graduate, postgraduate, school leaver or an Accounting Technician, then this route is open to you. If you've been working for less than four years, the only stipulation is that you generate at least one year of relevant accountancy experience before sitting your final exams (FAE).

## HOW DO I START?

- Visit [www.charteredaccountants.ie/apply](http://www.charteredaccountants.ie/apply)
- Contact us, email [info@charteredaccountants.ie](mailto:info@charteredaccountants.ie) or call (RoI) 1890 28 29 28 (NI) 028 9043 5840

## Benefits of the Flexible Route

- No training contract required (you can however transfer into a contract at any stage).
- Flexibility: you can sit two subjects at a time up to and including the CA Proficiency 2 (CAP2) exams.
- Modular education: you can take all the year's exams together, or alternatively, spread them out over different sittings, even consecutive years.
- Experience requirements: trainees in the Flexible Route are required to obtain the same amount of relevant experience that applies to every student: three years for accredited masters or postgraduate students, three-and-a-half years for graduates, four years for Accounting Technicians.
- Recognition of prior work experience: prior professional work experience can be recognised to reduce the stipulated experience requirements, up to a maximum of 18 months. See more on work experience on page 13.
- Time to complete: with the Flexible Route, you have a period of eight years to complete your studies and gain the relevant experience to qualify.
- Audit or tax not compulsory: if you wish to become audit certified at a later stage, you must fulfill the requirements at that point.
- Mentors: your mentor can be any recognised qualified accountant.

**From 2017 onwards:** To begin the direct entry school leaver route students must pass 6 subjects in their Leaving Certificate in one sitting only, students must achieve at least H6 or O5 in both English and Mathematics, and students must secure at least 365 points from any combination of six subjects in one sitting.

Prior to 2017 students must get a minimum of 360 points in the Leaving Certificate out of 6 subjects (this must include English and Mathematics at Higher Level grade D or better, or Ordinary Level grade C or better).

In Northern Ireland students must have 3 GCSE Advanced Level subjects at a grade C or better with GCSE Ordinary Level English and Mathematics at grade B or better.

Students must then secure a merit pass in Accounting Technicians Ireland first year examinations.

# Chartered Accountancy for accounting technicians

**In association with our partner body, Accounting Technicians Ireland, we have a direct route to Chartered Accountancy from Leaving Cert/A Level. This can take as little as four years of study.**

## **What's involved?**

Option 1: Enrol with Accounting Technicians Ireland and complete a 2-year part-time course. Once completed, you apply to Chartered Accountants Ireland to continue your studies. You can get your experience either in a training contract or under the Flexible Route. Students must achieve a clear pass in the second year examination with ATI within a one year timeframe. As an Accounting Technician, you can gain exemptions from three of the five subjects in the first year, CAP1, exams.

Option 2: A shorter alternative is to gain a Merit grade in the Year 1 Accounting Technicians exams and go directly into Chartered Accountants Ireland's education system, provided all requirements are met. If you do this, you will need to sit all five papers in CAP1.

## **Where?**

Full and part-time Accounting Technicians courses are available in over 70 education centres around the island of Ireland.

## **Who?**

This option will suit people without a primary degree, Accounting Technicians Ireland students or graduates.

## **Lucy Maher**

### **Financial Accountant, Google**

Lucy Maher qualified as a Chartered Accountant via the Flexible Route, having first qualified as an Accounting Technician.



I worked in the IT industry as a project manager and when my eldest child was born I decided it was the perfect opportunity to re-evaluate my career. I wanted a recognised qualification and a marketable skill. Accounting was the obvious choice, and my first step was to qualify as an Accounting Technician.

I had always assumed that the Chartered Accountants qualification was closed to anyone without a 3rd level accountancy qualification, and that you had to enter a training contract. The Flexible Route seemed too good an opportunity to pass up and tailor-made for someone like me who needs flexibility above all else.

I got partial exemptions from my first year of study with Chartered Accountants Ireland, on the strength of my Accounting Technician qualification.

I would have no hesitation in recommending the Chartered Accountancy qualification and the flexibility available. If you're the only trainee in your firm it's invaluable to get to know other students and form study groups. You have to work steadily throughout the year and peer support can help you stay focused on the studies.

## **HOW DO I START?**

Visit [www.accountingtechniciansireland.ie](http://www.accountingtechniciansireland.ie)

# Recognised experience

**In order to qualify as a Chartered Accountant you'll need experience in an environment relevant to the work of a professional accountant.**

## **Why do I need to generate accountancy experience when I'm taking exams?**

Accountants draw upon a unique set of skills in the workplace – both theoretical and practical. In order to qualify as a Chartered Accountant, students must demonstrate their ability in a practical setting. Our method of practical training is competency-based, meaning students will demonstrate their abilities through the completion of tasks. Your training therefore will be outcome-based, rather than “time spent”.

## **Training Contract Vs Flexible Route**

The key difference between the Flexible Route and Training Contract is the manner in which experience is gained. If you are in a training contract, all the experience will be completed within a defined timeframe. Your training firm or company will be required to provide you with relevant experience to qualify.

Alternatively, the Flexible Route allows you to:

- Choose the environment in which you wish to gain your experience (practice or industry).
- Move between employers as your interest, needs and circumstances change.
- Take breaks from your studies and experience.
- Complete all your examinations before gaining recognised experience.
- Flexible training can be non-consecutive, meaning that if you do take breaks between roles, you can simply pick up where you left off.

## **What's involved?**

During your period of recognised experience, you must demonstrate:

- That you have acquired competencies in Financial Accounting.
- Professional values.
- An awareness of your business environment.
- Skills in information systems and IT.

Personal and interpersonal skills are important in the workplace. As part of your training, you must also demonstrate the development of these skills, together with in-depth experience in one of the following key areas: Finance, Taxation, Auditing, Organisational/Strategic Business Management and Information Technology. This is required by Chartered Accountants Ireland at the point of your admission to membership.

## **How much experience is required?**

The amount of experience required is dependent on educational background:

- Accredited Masters in Accounting: three years.
- Undergraduate degree: three-and-a-half years.
- Accounting Technician qualification: four years.

It's possible to claim credit for prior relevant experience up to a maximum of 18 months. Students seeking such recognition should submit details on the application form available on our website within three months of joining Chartered Accountants Ireland. The experience is recorded in the Chartered Accountants Diary of Professional Development (CA Diary) and must be approved by a qualified accountant who can oversee your experience.





# Flexible study options, syllabus and fees

## Blended distance learning

We offer a distance learning model at CAP1, CAP2 and FAE, and this course takes a blended approach of online study and classroom-based contact. Like our regular education programme, the distance learning model is run on a part-time basis.

The distance programme relies on self-directed learning and consequently requires fewer face-to-face lectures. The majority of course content is delivered online in 45 minute segments, with classroom-based supports at the beginning and end of topics.

Online discussions will be available for each subject as well as interactive Q&A sessions with lecturers and the Student Services team. Likewise, learning journals will assist students in tracking their progress throughout the year.

## Education centres – where can I attend lectures?

Chartered Accountants Ireland is the single biggest educator of professional accountancy students in Ireland, with over 90 leading professional lecturers from across the island of Ireland. A unique feature of the Chartered programme is that it is delivered directly by us to you - we don't use third party educators. We have education centres in locations around Ireland, using local venues as well as bespoke study centres in Pearse St, Dublin and Linenhall St, Belfast. Other centres include Cork, Galway, Limerick, Waterford and Kilkenny (subject to demand).

## Exams

There are two exam sittings each year for CAP1 and CAP2, with many students choosing to split the number of exams to sit over both sessions. We have some reasonable stipulations, for example, a minimum of two subjects at each sitting and we'll ask you to take the foundation 'Financial Accounting' in your first exam sitting at CAP1. A repeat sitting of the final exams (FAE) has also been introduced.

Programme	Locations
CAP1	Belfast, Cork and Dublin
CAP1 Distance	Dublin, Belfast and Galway
CAP2	Belfast, Cork, Dublin, Limerick and Waterford/ Kilkenny
CAP2 Distance	Dublin, Belfast and Galway
FAE	Belfast, Cork, Dublin, Limerick and Waterford/ Kilkenny
FAE Distance	Dublin, Belfast, Galway

## Education & exams – what you'll be learning

<b>Starting point if you have no exemptions</b> (people with partial exemptions only do some subjects)	<b>CA Proficiency 1</b>	<ul style="list-style-type: none"> <li>• Finance</li> <li>• Financial Accounting</li> <li>• Management Accounting</li> <li>• Law for Accountants and Taxation 1</li> </ul>
<b>Relevant degree holders enter here</b>	<b>CA Proficiency 2</b>	<ul style="list-style-type: none"> <li>• Auditing and Assurance</li> <li>• Taxation II</li> <li>• Strategic Finance and Management Accounting</li> <li>• Financial Reporting</li> </ul>
<b>Masters graduates enter at this stage</b>	<b>FAE</b>	<p><b>FAE Core:</b> Merging accounting excellence with business leadership skills</p> <p><b>FAE Elective (choose one):</b></p> <ul style="list-style-type: none"> <li>• Advanced Auditing and Assurance</li> <li>• Advisory</li> <li>• Advanced Taxation</li> <li>• Financial Services</li> <li>• Public Sector</li> </ul>

## Fees

There is no fee to check your exemptions with us. Once you choose to enrol, we have a single fee structure that covers all costs associated with your education. The single fee provides for:

- First attempt education programme fees
- First attempt exam fees
- All text books, toolkits and notes
- Access to online education resources

Chartered Accountants Ireland's education fees are extremely competitive when compared to the cost of other accountancy qualifications or other post-graduate options. In addition, there is no registration fee, nor any annual student subscription. If you're paying for fees yourself, we also offer phased payment options – email [info@charteredaccountants.ie](mailto:info@charteredaccountants.ie) for more information.

2018 / 2019 Fees	EUR	GBP
CAP1 All Subjects	2,100	1,450
CAP1 per Subject	420	290
CAP2 All Subjects	3,180	2,160
CAP2 per Module	1,590	1,080
FAE	4,350	2,955

# Exemptions

**You may already be on your way to becoming a Chartered Accountant. Graduates of the following programmes may secure exemptions from CAP1, as detailed below, provided they meet the agreed criteria.**

University / College	Degree
Athlone Institute of Technology	B.A. Accounting
Cork Institute of Technology	Bachelor of Business Studies (Accounting)
Dublin Business School	B.A. Accounting & Finance (Accounting Stream) (HETAC)
Dublin City University	B.A Accounting & Finance Professional Diploma in Accounting
Dublin Institute of Technology (D.I.T., Aungier St.)	B.Sc. Accounting & Finance B.Sc. Business & Management B.Sc. Business & Law Postgraduate Diploma in Accounting
Dundalk Institute of Technology	B.A. (Accounting & Finance)
GMIT–Galway	Bachelor of Business Studies (Accounting) Post-Graduate Diploma in Accounting
GMIT–Mayo	Bachelor of Business in Accounting
Griffith College Dublin	B.A. (Hons) Accounting & Finance

University / College	Degree
Institute of Technology, Blanchardstown	Bachelor of Business in Accounting and Finance
Institute of Technology, Carlow	B.A. Accounting
Institute of Technology, Sligo	BBS (Accounting) B.A. (Accounting)
Institute of Technology, Tallaght	Bachelor of Business Studies (Accounting)
Letterkenny Institute of Technology	BBS (Accounting)
Limerick Institute of Technology	Bachelor of Business Studies in Accounting and Finance
LIT Tipperary	B.A. Accounting & Finance
National University of Ireland, Galway	Bachelor of Commerce
National College of Ireland	B.A. in Accounting B.A. (Hons) Accounting & Finance
Maynooth University	B.A. Finance & Accounting BBS Business and Accounting H.Dip. in Professional Accounting

University / College	Degree
Queen's University, Belfast	B.Sc. Accounting (Single Honours) B.Sc. Economics and Accounting (Joint Honours)
Trinity College Dublin	Post Graduate Diploma in Accounting
University College Cork	B.Sc. Accounting
University College Dublin	B. Comm (Accounting mode) Bachelor of Business and Legal Studies
University of Dundee	Bachelor of Accountancy BACC. (Hons)
University of Limerick	B.A. Law & Accounting Bachelor of Business Studies Professional Diploma in Accounting (part-time)
University of Ulster at Jordanstown	B.Sc. (Hons) Accounting B.Sc. Accounting & Law Graduate Diploma in Accounting
University of Ulster at Magee College	B.Sc. Accounting & Managerial Finance
Waterford Institute of Technology	Bachelor of Business Studies (Accounting) B.A. Accounting H.Dip in Business in Accounting

**Full-time, one year postgraduate Masters in Accounting** (or equivalent) for business graduates are offered at Athlone IT, Dublin City University, Dublin Institute of Technology, Letterkenny Institute of Technology, NUI Galway, Maynooth University, University College Cork, University College Dublin and the University of Ulster at Jordanstown. Students who successfully meet the criteria on these programmes **are exempt from the entirety of CAP2** (second year) and begin their studies with Chartered Accountants Ireland in our final year, FAE, provided they have met the CAP1 requirement on the basis of their primary degree.

Persons who have obtained their **degree at the honours level** are entitled to **exemptions on a subject by subject basis in CAP1**. Exemptions are recognised for up to 10 years after graduation date.

All exemptions in CAP1 are offered on the understanding that the students gaining them have taken the relevant options in the degree programmes and have passed these subjects without compensation and, where relevant, gained the specific grade in the examinations. Details of agreed criteria may be obtained from: [www.charteredaccountants.ie/apply](http://www.charteredaccountants.ie/apply).

**Remember: It's free to check your exemptions with us. Apply online at [www.charteredaccountants.ie/apply](http://www.charteredaccountants.ie/apply). Graduates from the below programmes may be eligible for exemptions from some of our CAP1 exams.**

University / College	Degree	Exemption Paper 1	Exemption Paper 2	Exemption Paper 3	Exemption Paper 4	
		Finance	Management Accounting	Financial Accounting	Taxation	Law For Accountants
Accounting Technicians Ireland*	Accounting Technician	—	—	✓	✓	✓
Dublin City University	BBS (Finance Specialism)	✓	—	—	—	—
Institute of Public Administration	BBS (Accounting Stream)	✓	✓	✓	—	—
Institute of Technology, Tralee	Bachelor of Business Studies (Accounting)	—	—	✓	—	✓
Limerick IT	BBS (Tax & Law Stream)	—	—	—	✓	✓
National College of Ireland	B.A. Accounting & Human Resource Management	—	—	✓	✓	✓
NUI Galway	Bachelor of Commerce (part time)	✓	—	—	—	✓
Maynooth University	B.A. (Finance)	✓	—	✓	—	—
Trinity College Dublin	Bachelor of Business Studies	✓	✓	✓	—	—
University College Cork	B. Comm.	✓	✓	✓	—	✓
	B. Comm. International	—	—	✓	—	✓
	B.Sc. Finance	✓	✓	✓	✓	—
	H.Dip. in Accounting & Corporate Finance	✓	✓	✓	✓	—
	B.Sc. Business Information Systems	—	✓	—	—	—
	MSc Management Information & Managerial Accounting Systems	—	✓	—	—	—
University of Ulster at Magee College	B.Sc. Business Studies	—	—	—	✓	✓
Waterford Institute of Technology	B.A. (Hons) Finance & Investment	✓	—	✓	—	—

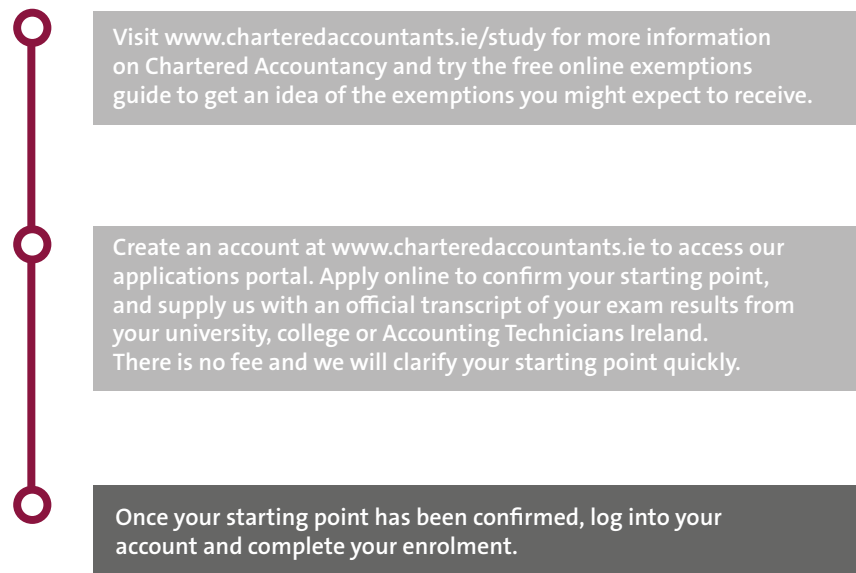
\*For more information on Accounting Technicians Ireland, see page 12.

Students are strongly advised to check exemption details at [www.charteredaccountants.ie/apply](http://www.charteredaccountants.ie/apply) as updates may have occurred since the publication of this document.

**Other degree programmes:** The listed third level degree programmes are the principal feeder programmes for this institute and have been formally accredited for exemptions. If you are studying at a university or for a programme not listed here you may be entitled to claim exemption(s) depending on your degree (2:2 honours or higher) and the modules passed. To make an application for exemption, please apply online at [www.charteredaccountants.ie/apply](http://www.charteredaccountants.ie/apply). You will need to support your application with: original transcripts of results for each year of study; module descriptors for each relevant module and sample examination papers.

# How do I get started?

## Flexible Route



## Training Contract Route:



Closing date to submit a course enrolment application is 1st September each year. Courses start early October.

Contact our careers team at: E: [info@charteredaccountants.ie](mailto:info@charteredaccountants.ie) Ph: (Rol) 1890 28 29 28 / (NI) 028 9043 5840

[www.charteredaccountants.ie](http://www.charteredaccountants.ie)







# Contact

For more information on becoming a Chartered Accountant call one of our student advisers on:

**ROI:** 1890 28 29 28

**NI:** 028 9043 5840

**EMAIL US AT:** info@charteredaccountants.ie

**VISIT:** www.charteredaccountants.ie

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